

PARENT-FRIENDLY GUIDE

CHILD PROTECTION & SAFEGUARDING



Updated October 2016

Under the Education Act 2002 (Section 175 for maintained schools/Section 157 for academies/free/independent schools), schools must make arrangements to safeguard and promote the welfare of children.

Parents/carers should know that the law (Children Act 1989) requires all school staff to pass on information which gives rise to a concern about a child's welfare, including risk from neglect, physical, emotional or sexual abuse.

Staff will seek, in general, to discuss any concerns with the parent/carer and, where possible, seek their consent to make a referral to Children's Social Care if that is considered necessary. This will only be done where such discussion will not place the child at increased risk of significant

harm. The school will seek advice from Children's Social Care when they have reasonable cause to suspect a child may be suffering or likely to suffer significant harm. Occasionally, concerns are passed on which are later found to be unfounded. Parents/carers will appreciate that the school's Designated Safeguarding Lead (Claire Jackman) and Deputy Designated Leads (Holly Miles and Sharon Scott) carry out their responsibilities in accordance with the law and acts in the best interests of all children.

The following are key messages taken from the school policy for child protection

Good practice guidelines and staff code of conduct

To meet and maintain our responsibilities towards pupils we need to agree standards of good practice which form a code of conduct for all staff. Good practice includes:

- treating all pupils with respect
- setting a good example by conducting ourselves appropriately
- involving pupils in decisions that affect them
- encouraging positive, respectful and safe behaviour among pupils
- being a good listener
- being alert to changes in pupils' behaviour and to signs of abuse and neglect
- recognising that challenging behaviour may be an indicator of abuse
- reading and understanding the school's Child Protection Policy, Code of Conduct and guidance documents on wider safeguarding issues, for example bullying, behaviour and physical contact.
- asking the pupil's permission before initiating physical contact, such as assisting with dressing, physical support during PE or administering first aid

- maintaining appropriate standards of conversation and interaction with and between pupils and avoiding the use of sexualised or derogatory language
- being aware that the personal and family circumstances and lifestyles of some pupils lead to an increased risk of abuse
- applying the use of reasonable force and physical intervention only as a last resort and in compliance with school procedures and ESCB (Essex Children Safeguarding Board) guidance
- referring all concerns about a pupil's safety and welfare to the DSL (Designated Safeguarding Lead) or, if necessary, directly to the Police or Children's Social Care
- following the school's policies with regard to communication with pupils and use of social media and online networking

Attendance

We recognise that full attendance at school is important to the well-being of all our pupils and enables them to access the opportunities made available to them at school. Attendance is monitored closely and we work closely with the Education Social Work Service when the patterns of absence are of concern. Our attendance policy is set out in a separate document and is reviewed regularly by the governing body.

Helping children to keep themselves safe

Children are taught to understand and manage risk through our personal, social, health, citizenship and economic (PSHCE) education lessons and through all aspects of school life. Our approach is designed to help children to think about risks they may encounter and with staff work out how those risks might be overcome. Discussions about risk are empowering and enabling for all children and promote sensible behaviour rather than fear or anxiety. Children are taught how to conduct themselves and how to behave in a responsible manner. Children are also reminded regularly about e-safety and tackling bullying procedures. The school continually promotes an ethos of respect for children and pupils are encouraged to speak to a member of staff in confidence about any worries they may have.

We have adopted the Cambridgeshire PSHE Primary Personal Development Programme for Foundation/Key Stage 1 and Key Stage 2, which is designed to fit in with the requirements of the PSHE Curriculum. This programme reinforces essential skills for every child. Self-esteem and confidence building, thinking independently and making assessments of risk based on their own judgements are encouraged throughout the course.

Support for pupils, families and staff involved in a child protection issue

Child abuse is devastating for the child and can also result in distress and anxiety for staff who become involved.

We will support pupils, their families, and staff by:

- taking all suspicions and disclosures seriously
- nominating a link person (usually the DSL) who will keep all parties informed and be the central point of contact
- Where a member of staff is the subject of an allegation made by a pupil, separate link people will be nominated to avoid any conflict of interest
- responding sympathetically to any request from pupils or staff for time out to deal with distress or anxiety
- maintaining confidentiality and sharing information on a need-to-know basis only with relevant individuals and agencies
- storing records securely
- offering details of helplines, counselling or other avenues of external support
- following the procedures laid down in our whistleblowing, complaints and disciplinary procedures
- cooperating fully with relevant statutory agencies.

Safer recruitment

Our school endeavours to ensure that we do our utmost to employ 'safe' staff and allow 'safe' volunteers to work with children by following the guidance in Keeping Children Safe in Education (2015) together with ESCB and the school's Safer Recruitment policies.

Safer recruitment means that all applicants will:

- complete an application form which includes their employment history
- provide two referees, including at least one who can comment on the applicant's suitability to work with children
- provide evidence of identity and qualifications
- be checked in accordance with the Disclosure and Barring Service (DBS) regulations as appropriate to their role
- provide evidence of their right to work in the UK
- be interviewed by a panel of at least two school leaders/governors, at least one of whom will have attended Safer Recruitment training.

A full copy of the school's Child Protection policy is available on the school's website under 'Policies and Useful Documents'

http://greateastonprimary.co.uk/js/plugins/filemanager/files/2016_2017/policies/Child_Protection_Policy_Sept_2016_-_with_forms.pdf

Claire Jackman is the Designated Safeguarding Lead person and in her absence Holly Miles and Sharon Scott are the Deputy Designated Safeguarding Leads. Karen Scott is the Governor responsible for Safeguarding and Child Protection.

Please do not hesitate to contact us if you have any queries, questions or concerns - our door is always open.