

Great Easton C of E (Aided) Primary School
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Headteacher: Claire Jackman

16th March 2017

Dear Parents/Carers

Now that my due date is just around the corner (eek!), I thought I would drop you a note to let you know what the arrangements are for whilst I'm away from school.

I plan to be here until the day, all being well and will be returning after May half term to support everybody while Miss Miles and Mr Curtis are on the Year 6 residential in the Isle of Wight.

In the meantime, I will be in constant contact with Miss Miles and Mrs Scott, in between feeding and napping. Miss Miles' class will be taught by Mrs Woodmore on Mondays to ensure Miss Miles has one full day to deal with any pressing issues that might arise during my absence. Miss Miles will continue to teach every morning, however has a second placement SCITT trainee (as Mrs Lawrence & Mr Curtis were previously) who will be teaching most afternoons. Obviously the LSAs will remain in the class to support, as they already do.

Miss Miles and Mrs Scott are the school's Designated Safeguarding Deputies so you can rest assured that anything that may arise during my absence will be dealt with in a professional and confidential manner.

As you will probably appreciate, I will find it very hard to stay away, so you will no doubt see me in passing and I will also be around to support the children and staff during SATs week.

Yours faithfully

Claire Jackman

Claire Jackman
Headteacher